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DIARY NOTES

A-DD/A



27 November 1953

25X1A9a 1. General [REDACTED] has reported back today from his period of hospitalization. I discussed with him again the necessity for an Assistant Auditor-in-Chief, as well as the matter of his attending certain meetings on finance in the DD/P area. I also told him that I wanted to sit down with him and [REDACTED] next week to discuss the report which he submitted as a result of his trip. 25X1A9a

25X1A9a 2. Mr. [REDACTED] advises me that he is trying to set up a panel in the DD/P area for the discussion of the "records integration" problem. I told him that I had no objection to this as long as the General Services Office acted in an advisory capacity.

25X1A9a 3. I asked Mr. [REDACTED] to draft a memorandum to the Deputy Director (Plans) which would request the submission of a paper outlining the need for personnel overseas who might be drawn from the General Services Office, particularly the Records Management and Reproduction Divisions.

25X1A9a 4. I advised Mr. [REDACTED] that the Motor Pool would be transferred to the Logistics Office at an early date. H

5. Spent an hour with the Personnel Office in its new quarters. Over-all, I believe that having the Office together in contiguous space is a definite improvement. In general, the quarters are not too bad, although some paint here and there would help. Specifically, I requested that Mr. [REDACTED] take the necessary action to spruce up his Waiting and Interview Rooms which are, at present, very drab and unimpressive. 25X1A9a

25X1A9a 6. Instructed [REDACTED] to continue to develop the Personnel Evaluation Report for the field. In view of the fact that a task force is now studying the PER form for the Career Service Board, effort in this direction had been held in abeyance.

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[REDACTED]
on a similar subject and would like to check it before giving me a recommendation as to what he thought we should do.

25X1A9a 8. Talked to [REDACTED] about the morale situation [REDACTED] Told him that I was afraid to sit on this problem too much longer for fear it would 25X1A6a

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25X1A9a come to the Director's attention through other channels. After some discussion I told him that I would talk to Frank Wisner about it and then decide whether or not to make a report to the Director.

25X1A9a 9. Met with Colonel [redacted] Office of Communications,
25X1A9a Colonel [redacted] Office of Collection and Dissemination, Mr. [redacted] Security Of- 25X1A9a
25X1A9a fice, Mr. [redacted] Office of the Chief of Administration, DD/P, Mr. [redacted] 25X1A9a
25X1A9a [redacted] Office of Training, and Mr. [redacted] Regulations Control Staff, to dis- 25X1A9a
cuss a proposed Notice containing instructions for the implementation of the
new Executive Order (effective 15 December 1953) on the classification of docu-
ments. Representatives of the five major components concurred in the Notice
25X1A9a and I instructed Mr. [redacted] to expedite its publication.

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